



P.O. Drawer 140, 100 Central Circle  
Low Moor, VA 24457  
Office (540) 863-1800

### **JRTC Board Meeting Notes**

What follows are the notes from the September 13, 2016 meeting of the Jackson River Technical Center Joint Board of Control. You are encouraged to contact Eugene Kotulka if you have questions regarding this information.

Present: Cindy Bennett (Covington City), Bert Baker (Covington City), Craig Lane (Alleghany County), Gerald Franson (Alleghany County), Randy Tucker (Alleghany County), Jennifer Seckner (Alleghany County), Glenn Spangler (JRTC Director), Christy Armentrout (Clerk), Melinda Snead-Johnson (Covington City Superintendent) and Mary Jane Mutispaugh (Alleghany County Director of Instruction).

1. The minutes of the August 9 meeting were approved.
2. Mr. Spangler informed the board that the new JRTC website is up and running and new pictures will be added in the near future.
3. Update on Welding Lab. Mr. Spangler noted that Mr. Huffman has been researching what will be needed for the new ventilation system in the updated welding lab. He stated that the project may have to be put out to bid if a system cannot be found on state contract that will meet building inspector requirements. Mr. Huffman informed the board that the issue he is concerned with at the present time is regarding the cost of filters and filter disposal.
4. CHS Special Education Staff Visit to JRTC. Ms. Snead-Johnson mentioned that the Special Education Staff from Covington High School visited JRTC in August and spoke with instructors from each program. She expressed her thanks to all of the instructors who worked with them to make this visit possible.
5. Workshop Information. Mr. Kotulka was absent from the meeting today, however he provided a handout of possibilities for a retreat for members of the Joint Board of Control to receive training. Options presented were travel to a full day facilitated training session at VSBA or a meeting with Dempsey Worner at JRTC. Also on the list was a planned visit to Nicolas County Career/Technical Center in Craigsville, WV on October 21, 2016. Mr. Spangler noted that he and Mr. Kotulka were in agreement on having an in-depth session with Dempsey Worner at Jackson River Technical Center. The board members discussed possible dates and decided that the next board meeting date of October 11, 2016 worked out best for everyone present. Mrs. Bennett noted that she would get in touch with Mr. Clemons, who was absent from the meeting, and ask if this date was feasible for him. Mrs. Seckner asked for votes to approve to make arrangement to meet with Mr. Worner on October 11. The board responded to approve the recommendation with unanimous aye votes.
6. The Board approved the Skills Advisory Committee
7. The Board approved the Craft Committees, which included Automotive Technology, Building Trades, Carpentry, Culinary Arts, Health Occupations, Early Childhood Education, Marketing, and Welding.
8. The Board approved the Child Care Aides.
9. The Board approved Personnel: Substitute Teacher
10. Bills in the amount of 23,280.96 were approved. Bills and salaries in the amount of \$36,106.523 were also paid in accordance with approved salary and benefit schedules.

**The meeting adjourned at 12:26 p.m. The next meeting will be held on October 11 at 12:00 p.m.**