



ALLEGHANY

county public schools

MINUTES
REGULAR MEETING OF THE ALLEGHANY COUNTY SCHOOL BOARD
February 20, 2017

The Allegheny County School Board held its regular meeting on February 20, 2017, at 6:00 p.m. at the Jackson River Technical Center in Covington, Virginia.

PRESENT: Gerald E. Franson; R. Craig Lane; Norman L. Persinger, Jr.; Jennifer S. Seckner; Benjamin J. Truett, Vice Chairman; Randall S. Tucker, Chairman; and Jacob L. Wright. Also present: Eugene P. Kotulka, Superintendent; and Lorie C. Bess, Clerk.

ABSENT:

Chairman Tucker announced the following addition to the agenda:

1. Agenda item #17-223, Resolution in Support of School Board Clerk Appreciation Week will be inserted after agenda item #17-202 and is an action item.

COMMUNITY PARTICIPATION

(17-201) OPENING REMARKS AND WELCOME BY GLENN SPANGLER, DIRECTOR, JACKSON RIVER TECHNICAL CENTER

Mr. Spangler welcomed everyone to Jackson River Technical Center. He noted freshman tours are coming up and Wednesday is Open House and welcomed all to attend.

(17-202) SCHOOL BOARD COMMENDATIONS:

Division Spelling Bee Winner: Baron Leitch, Clifton Middle School

Spelling Bee Individual School Winners:

Callaghan Elementary School – Brianna Brown
Mountain View Elementary School – Abby Williams
Sharon Elementary School – Fred Forbes V
Clifton Middle School/Grade 6 – Katelyn Meadows
Clifton Middle School/Grade 7 – Baron Leitch
Clifton Middle School/Grade 8 – Gabriel Meadows

(17-223) RECOGNITION OF SCHOOL BOARD CLERK APPRECIATION WEEK*

The Board and Mr. Kotulka recognized Lorie Bess, School Board Clerk, and each thanked her for her service to the students and staff of Allegheny County Public Schools.

MOTION: That the Board recognize February 20-24, 2017 as School Board Clerk Appreciation Week, as presented.

MOTION: Mr. Wright

SECOND: Mr. Lane

ROLL CALL VOTE: Unanimous

(17-203) RECOGNITION OF SCHOOL BOARD APPRECIATION MONTH

Mr. Kotulka presented each Board member with a certificate of appreciation. He also noted the gift left at each member's seat was a collaborative effort from all of the schools.

(17-204) PUBLIC COMMENT

There were no citizens wishing to address the Board.

(17-205) SCHOOL BOARD MEMBER AND SUPERINTENDENT COMMENTS

Mrs. Seckner offered condolences to the Carly Simmons family. She congratulated all the Spelling Bee winners and especially Barron Leitch for being the division winner.

Mr. Lane congratulated the Spelling Bee winners and stated it is quite an accomplishment. He thanked fellow board members for serving on the board and stated they are a great group to work with. He encouraged everyone to provide input on the division budget as decisions are being made.

Mr. Franson commended the students on their hard work to win the Spelling Bee. He offered condolences to the Simmons family, the school, and all students. He thanked principals for the School Board Appreciation gift. He thanked everyone for attending the meeting.

Mr. Persinger congratulated the Spelling Bee winners and stated the schools were well represented.

Mr. Wright offered condolences to the Simmons family. He congratulated the Spelling Bee winners and thanked Brianna and Baron for attending the meeting to receive their certificate.

Mr. Truett thanked Mr. Wright for his help with the Spelling Bee and getting it reinstated into the division. He welcomed input on the division budget.

Mr. Tucker stated his fellow board members are a great group to work with and he appreciates their support. He encouraged everyone to provide input on the division budget. He congratulated the Spelling Bee winners and offered sympathy to the family of Carly Simmons.

Mr. Kotulka also offered condolences to the Simmons family and MVES family. He commended the Spelling Bee winners on their awards.

(17-206) CONSENT AGENDA

The following items were included for approval:

- A. Minutes of January 9 Work Session and January 23 Regular Meeting
- B. Approval of payment of bills
- C. Cafeteria report
- D. Communications/Monthly Reports
 - 1. JRTC monthly report
- E. Field trip – AHS choir to Williamsburg, April 21-22, 2017

MOTION: That the items listed on the consent agenda be approved, as presented.

MOTION: Mr. Wright

SECOND: Mr. Lane

ROLL CALL VOTE: Unanimous

BUDGET AND FINANCE

(17-207) BUDGET REPORT*

School Operating Fund	\$2,107,906.63
School Textbook Fund	\$1,200,433.58
Allegheny Foundation Nursing Grant	\$52,053.24
Governor's School	\$91,483.09
Scholarship	\$76,906.62
Allegheny Foundation Mental Health Initiative	\$10,734.07
School Capital	\$1,360,227.03

Medicaid Reimbursement	\$486,286.48
Technology	\$29,999.57
Grand Total	\$5,416,030.31

(17-208) 2017-2018 BUDGET UPDATE*

Keven Rice, Director of Finance, gave an brief update on the budget noting he anticipates final numbers next week so nothing is confirmed at this point. He noted the proposed budget would be presented to the Board at the March 6 work session, with final approval considered at the March 20 regular meeting.

SUPERINTENDENT REPORTS AND RECOMMENDATIONS

(17-209) CALENDAR INFORMATION*

Mr. Kotulka reminded the Board of the following meetings:

- February 22, 9:00 a.m. -- *Administrative Budget Committee at Central office*
- March 6, 6:00 p.m. – *Budget Work session at Central office*
- March 11, 5:30 p.m. – *Annual Chamber of Commerce Dinner at The Greenbrier*
- March 14, 12:00 p.m. – *Joint Board of Control meeting at JRTC*
- March 20, 6:00 p.m. – *Regular meeting at Mountain View Elementary School*
- March 22, 6:00 p.m. – *Present budget to Board of Supervisors at ACGC*
- March 25 – *Masonic Theater: Celebration of the Arts- 5:00-7:00 Art Show, 7:00 Concert*
- *March monthly calendar*

(17-210) CLIFTON MIDDLE SCHOOL MASTER SCHEDULE UPDATE*

Kim Crandall, principal of Clifton Middle School, presented a proposal to move to year long classes. She stated teachers reacted positively to the draft plan. Ms. Crandall noted research shows that middle school aged students learn better in smaller time slots. Board members had a few questions about disadvantages, lunch times, and Falcon Time.

(17-211) TRENDS IN CTE CERTIFICATIONS, COMPLETERS, AND DUAL ENROLLMENT*

Glenn Spangler, Director of Jackson River Technical Center, reviewed the Allegheny High School JRTC Completers chart, the Allegheny High School Dual Enrollment Programs and Students chart, and the Allegheny High School DOE Recognized Industry Certification/Credential chart.

(17-212) TRENDS IN ADVANCED PLACEMENT, DUAL ENROLMENT, GOVERNOR’S SCHOOL, AND VIRTUAL COURSE ENROLLMENT*

The category of Virtual Courses was added four years ago. These courses are being taken through Virtual Virginia. Beginning with the ninth grade class of 2013-2014, completion of a virtual course will become a requirement for graduation. The number of virtual courses increased by approximately 30%. The number of students enrolled in advanced placement courses showed a decrease of approximately 30%. There was a significant increase in the number of dual enrollment courses, both at Allegheny High School/JRTC and at the Governor’s School.

(17-213) CONSIDER APPROVAL TO SUBMIT REQUEST FOR PRE-LABOR DAY OPENING FOR 2017-2018*

Section §22.1-79.1 of the Code of Virginia prohibits the opening of public schools prior to Labor Day unless a school division qualifies for a waiver under the definition of “good cause”. The Code defines good cause as severe weather, energy shortages, power failure, or other emergency situations. In order to qualify for a waiver, a school division must have closed an average of eight days per year during any five of the last ten years and the wavier must be approved by the local school board. Based on school closing data since the 2007-2008 school year, Allegheny County Public Schools have been closed an average of 12.8 days for good cause.

MOTION: That the Board approve the submission of the Pre-Labor Day Opening waiver for 2017-2018, as presented.

MOTION: Mr. Wright

SECOND: Mr. Lane
ROLL CALL VOTE: Unanimous

(17-214) REPORT ON CODING ACTIVITIES*

The Hour of Code™ is an international event held each December to encourage students to learn computer coding. The website for more information is <https://hourofcode.com/us>. Each of the five schools in Allegheny County joined in on the largest learning event in history: The Hour of Code™, during Computer Science Education Week (December 5-11).

(17-215) SPECIAL EDUCATION ANNUAL PLAN*

Dr. Heath reviewed the plan. She noted the plan will be presented to the local Special Education Advisory Committee February 21, 2017 for their review and approval. The Board will be asked to approve the Annual Plan at the March board meeting.

(17-216) RESULTS OF YOUTH RISK BEHAVIOR STUDY*

Mr. Vaughan reviewed the summary of the Centers for Disease Control and Prevention (CDC) Youth Risk Behavior Survey administered to ACPS 8th, 10th, and 12th grade students in November of 2016. This survey has been administered every other year since 2002 and provides the most comprehensive data on a variety of teenage behaviors and will allow for comparison of longitudinal data relative to the Allegheny County Public Schools. Once again, our School Health Advisory Board (SHAB) was assisted in administration of the survey with the Community Services Board. As has been the case with previous administrations, our students engage in risky behavior similar to others nationwide. Both middle and high school students report declined uses of alcohol and tobacco; decreases in sexual activity; decreases in bullying behaviors; and improvements in the area of depression and suicidal ideation. Both middle and high school students reported an increase in the use of marijuana and prescription drug use.

(17-217) CAPITAL IMPROVEMENT AND OPERATIONAL MAINTENANCE UPDATE*

Board members were provided with capital improvement and maintenance reports.

(17-218) DIVISION TECHNOLOGY PLAN UPDATE – 2017 TECHNOLOGY NEEDS ASSESSMENT*

The division's 2011-2016 technology plan is being updated to extend through the 2018 calendar year. A technology needs assessment is a required component of the technology plan update. Confidentiality of the division's data will be maintained.

(17-219) UPDATE ON SCHOOL PROFILES*

School Quality Profiles are a new way to look at the performance of Virginia's public schools. School Quality Profiles were developed by the state Board of Education in response to the 2015 Virginia General Assembly, which directed the board to redesign online reports for schools and school divisions to more effectively communicate to parents and the public about the status and achievements of the Virginia's public schools. School Quality Profiles are available for all schools, school divisions, and for the state

(17-220) UPDATE ON THE PROPOSED SCHOOL REPORT CARD AND ACCREDITATION*

The new school report card is intended to provide a comprehensive picture of school quality, drive continuous improvement for all schools, build on school strengths, addresses gaps for all schools and informs areas of technical assistance and school improvement resources.

POLICY REVISION

(17-221) POLICY GBEA, "UNLAWFUL MANUFACTURE, DISTRIBUTION, DISPENSING, POSSESSION OR USE OF A CONTROLLED SUBSTANCE"*

For clarification purposes, revision includes possession or use of alcohol as prohibited conduct by all staff.

(17-222) COMMUNICATIONS*

- a. New Tech update – A lengthy discussion was held regarding location, funding, and collaborating with Covington City Schools. Board members agreed on the need to move forward with implementation of New Tech with or without cooperation of Covington City Schools. In the spirit of continuing our collaboration efforts with Covington City Schools, it was agreed that Covington City Schools would be invited to participate in the program. Mr. Kotulka noted at the recent Jackson River Technical Joint Board meeting, a vote was held with 4 votes in favor, and 3 votes against the program being held at JRTC. The Board also discussed submitting a grant application to The Allegheny Foundation.
- b. One-to-One update*

OTHER BUSINESS

(17-223) ADDITION TO AGENDA

Agenda item #17-223, Resolution in Support of School Board Clerk Appreciation Week was added at the start of the meeting and inserted after agenda item #17-202.

CLOSED SESSION

(17-224) CODE OF VIRGINIA: PERSONNEL MATTERS 2.2-3711.A.1, STUDENT MATTERS 2.2-3711.A.2, LEGAL MATTERS 2.2-3711.A.7, AND DISCUSSION OF SCHOOL SAFETY REPORTS 2.2-3711.A.19.

MOTION: That the School Board enter closed session to discuss Personnel, Student Matters, and School Safety Reports, as authorized by the Code of Virginia Sections 2.2-3711.A.1, 2.2-3711.A.2, 2.2-3711.A.7, and 2.2-3711.A.19.

MOTION: Mr. Lane

SECOND: Mr. Wright

ROLL CALL VOTE: Unanimous

TIME: 8:09 p.m.

MOTION: That the School Board return to open session from closed session.

MOTION: Mr. Wright

SECOND: Mr. Truett

ROLL CALL VOTE: Unanimous

TIME: 9:04 p.m.

CERTIFICATION OF EXECUTIVE SESSION

The Chairman requests a motion to certify that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from opening meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the School Board.

MOTION: Mrs. Seckner

SECOND: Mr. Wright

ROLL CALL VOTE:

Mr. Franson - YES
Mr. Lane - YES
Mr. Persinger - YES
Mrs. Seckner - YES
Mr. Truett - YES
Mr. Tucker - YES
Mr. Wright - YES

7 - YES 0 - ABSENT 0 - NO

TIME: 9:05 p.m.

Chairman, Alleghany County School Board

Clerk

PERSONNEL

(17-225) PERSONNEL ACTIONS*

MOTION: That the Board approve all personnel actions as discussed in closed session and recommended by the Superintendent.

MOTION: Mr. Lane

SECOND: Mr. Franson

ROLL CALL VOTE: Unanimous

(17-226) APPROVAL OF SUBSTITUTE ADMINISTRATOR PAY*

Many divisions utilize retired administrators to substitute for school based administrators when they are required to be out of the buildings for extended periods of time or without desired coverage. It was recommend that a daily pay rate of \$150.00 be paid due to added responsibilities as compared to a substitute teachers currently paid at a daily rate of \$81.60. This pay rate would become effective immediately.

MOTION: That the Board approve the substitute administrator pay, as presented.

MOTION: Mr. Lane

SECOND: Mr. Wright

ROLL CALL VOTE: Unanimous

ADJOURNMENT

MOTION: That the February 20, 2017 meeting be adjourned.

MOTION: Mr. Wright

TIME: 9:08 p.m.

Chairman, Alleghany County School Board

Clerk