

UNUSED SICK LEAVE PAYMENT UPON RETIREMENT OR DEATH
WHILE IN ACTIVE SERVICE

A. Generally:

The following regulation concerning the payment for accumulated sick leave is applicable to all full-time employees.

B. Eligibility:

1. Payment for unused accumulated sick leave will only be paid to those employees who are retiring, or to employees who decease while in active service.
2. An employee may retire at any age consistent with the provisions of the Virginia Retirement System for non-reduced retirement, and be eligible for this payment.
3. An employee who deceases while in active service of the school system shall be deemed as "retired" for purposes of this policy. Active Service is defined as an employee who is actively at work, is on Sick Leave, or is on Family and Medical Leave. Individuals who are on other forms of leave wherein they are not working on a regular basis are not covered (example: A year long leave-of-absence to pursue an advanced degree.)
4. The employee must have served a minimum of five (5) years in the Alleghany County School System immediately prior to his/her retirement or death.

A. Rate/Days of Payment:

The rate of pay and number of days to be paid shall be as follows:

1. Fifteen dollars (\$15.00) a day up to a maximum of one hundred and fifty (150) days.
2. Payment shall be made for partial days of unused sick leave. (example: ½ day, ¼ day, etc.)

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