

Allegheny County Public Schools
Request For Release From Compulsory School Attendance

Student Name _____ School _____

Current Grade _____ Age _____

Birthdate _____ Parent/Guardian(s) _____

Address _____

Phone _____

Credits/GPA Grade 9 ____/____ 10 ____/____ 11 ____/____ 12 ____/____

Eligible for Certificate of Program Completion

** Please attach a copy of the student's testing card.

Virginia Code 22.1-254.C.1 states: "A school board may excuse from attendance at school on the recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school."

The undersigned hereby certify the above information to be correct regarding (student name) _____. This student and his/her parent(s) have requested that he/she be excused from further attendance as required under the Virginia Compulsory Attendance law.

The following efforts have been made to encourage this student to remain enrolled in Allegheny County Public Schools:

1. Telephone contact with parent(s) regarding attendance, behavior, grades
2. Written communication to parent(s) regarding attendance, behavior, grades
3. Counseling with student
4. Referred for remedial SOL testing assistance
5. Referral to school child study committee
6. Schedule change
7. Parent Conference with teacher, school administrator
8. Referral to School Division Attendance Officer
9. Consultation with Court personnel
10. Petition filed for truancy
11. Referral to the Superintendent's Discipline Hearing Officer
12. Alternative Education Program attempted
13. Other: _____

We/I _____ request that our son/daughter, named on this request, be released from further school attendance. He/she has not taken advantage of the alternatives listed above or programs offered and cannot benefit from education at his/her school at this time.

Date

Parent's Signature

Date

Parent's Signature

I certify that the "checked" items, as listed above in this document, have been attempted for this student and recommend that he/she be released from further school attendance. At anytime in the future, the student may contact his/her local high school principal and request to be re-enrolled in the regular day program or an alternative program.

Date

Principal's Signature

This request has been reviewed and is recommended for School Board action.

Date

Superintendent's Signature

The Allegheny County Public School Board approved this recommendation on:

Date

School Board Chairperson's Signature

5/02 ACPS